



## Corrections Standards Authority

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# Quarterly Activity Highlights

October – December 2005

### Facilities Standards and Operations (FSO) Division

Facility Inspection Process: FSO staff **inspected 113 local adult facilities and 17 local juvenile facilities** for compliance with minimum standards outlined in Titles 15 and 24 of the California Code of Regulations. Over half of the jail facilities (58 of 113) were also monitored for compliance with state and federal requirements governing adult facilities that detain juveniles.

Regulation Review Process: Staff is preparing to file the notice and supplemental materials with the Office of Administrative Law and Building Standards Commission prior to releasing the **proposed juvenile facility regulations** revisions for public comment.

Jail and Juvenile Facility Profile Surveys: Staff concluded the analysis of **third quarter data** for the **Jail and Juvenile Facility Profile Surveys** and posted the results on the CSA's web site. These surveys summarize information submitted to the CSA by local jurisdictions on their detained populations and a wide range of detention facility issues, including Average Daily Population and Highest One-Day Count.

Construction: The CSA paid approximately **\$16 million in construction grant** reimbursement to eight California counties and staff attended the **dedication of Sonoma County's new 140-bed juvenile hall**.

Other Activities: FSO staff provided training at the **California Jail Programs Association Conference** in October and the **Chief Probation Officers of California Command College** in November. Staff also participated in regional jail and juvenile facility manager meetings throughout the state and in a CDCR planning meeting related to AB 478 (Chapter 608, Statutes of 2005), which requires the establishment of minimum standards on nutrition and other issues for pregnant inmates who are not eligible for a community treatment program. In addition, staff concluded the Staff Safety Evaluation at California State Prison, Solano.

### Corrections Planning and Programs (CPP) Division

Title II Formula Grants Program: CPP staff **developed and distributed a streamlined application** for use by the 26 delinquency prevention/early intervention projects in requesting a third and final year of these federal funds. Staff also **submitted federally required program performance data** and processed invoices totaling nearly \$1.5 million for costs incurred in the previous quarter.

Disproportionate Minority Contact (DMC): As a result of collaborative efforts with NCCD, Alameda, Contra Costa and Ventura Counties all achieved goals set for the first quarter of the Technical Assistance Project. Efforts undertaken by these counties culminated in **Community/Collaborative Educational Meetings**, which are viewed as the official DMC "kick-off" events. In addition, at the request of the Chief Probation Officers in Kern and Solano Counties, CSA's DMC Coordinator **developed and delivered four STC-certified training courses** on DMC.

Title V Community Prevention Grants Program: Utilizing the Quarterly Progress Reports prepared by the seven projects, CPP staff **submitted federally required program performance data** to the Office of Juvenile Justice and Delinquency Prevention. Staff also **conducted a Project Directors' Meeting** with the five grantees whose projects focus on reducing DMC and developed a report for capturing DMC-related data from these jurisdictions. Additionally, staff processed invoices totaling \$153,289 to reimburse grantees for costs incurred in the previous quarter.

Juvenile Accountability Block Grants Program: Staff drafted a proposal to ensure that California spends **\$2.1 million in funds** earmarked for local jurisdictions that fall below the federal threshold for a direct grant by the November 30, 2006 deadline. Staff is **soliciting input on the proposal from the 28 eligible counties**. Staff is exploring options, in cooperation with the Division of Juvenile Justice, to expend **\$8 million in unallocated funds** to support the State's comprehensive juvenile justice reform efforts. These funds must be expended by November 30, 2006.

Juvenile Justice Crime Prevention Act (JJCPA): All participating **counties successfully met the October 15 deadline** for submitting program outcome and expenditure information, and CPP staff completed their analysis of the data, which have been incorporated into the **Annual Report on the JJCPA Program**. A draft of this statewide report, due to the Legislature by March 15, 2006, will be submitted in early January to CDCR's Executive Office for review and approval.

Juvenile Probation and Camps Funding (JPCF) Program: CPP staff has been working with counties in the **development of Agreements** for the JPCF program and has **processed 13 applications** submitted to date, which enables these counties to access the online invoicing system for reimbursement of expenditures. Staff also posted a newly developed Semi-Annual **Progress Report** and **Frequently Asked Questions** document on CSA's web site.

Proud Parenting and Youth Centers/Shelters Programs: Staff **conducted 23 site visits** of youth centers and shelters to monitor contractual compliance. Staff processed invoices totaling over \$206,000 for the 14 Proud Parenting projects that began in July 2005 and continues to **work with the Division of Juvenile Justice** to make this program **more available to parolees** as well as with grantees to help them meet client enrollment goals.

### Standards and Training for Corrections (STC) Division

Standards Setting for CDCR: The Job Families Research Project identified the 47 peace officer positions that will be the focus of **comprehensive job analyses**. The first phase began with **development of a library** cataloging the various knowledge, skills, and abilities of all the classifications. CSUS and STC are initially targeting the largest group of positions, including the Correctional Officer series.

CCF Portability Study: STC staff **completed the data entry and data analysis for the portability study** in November. Staff is now in the process of developing the final report on the feasibility of transporting the 2004 version of the local Adult Corrections Officer exam to Community Correctional Facility personnel.

Instructor Development Courses: During November and December, STC staff **presented its 16-hour Instructor Development Course at the Orange County Probation Department, San Diego County Sheriff's Department and Ventura County Probation Agency**, training a total of 55 staff. The purpose of these courses is to assist departments in developing in-house instructors for the delivery of training within their respective agencies.

Core Course Instructor Development: STC staff **presented this 8-hour Core Course at the Marin County Probation Department and Merced County Sheriff's Department**. The Instructor Development course is designed to assist core course instructors in meeting minimum curriculum requirements, developing lesson plans and writing test items when planning and preparing core training courses.

Strategic Planning Sessions: During the months of October and November, STC staff **assisted Kern County Probation, Contra Costa County Probation and Marin County Probation in the development of a strategic plan** for their respective organizations. These sessions involved key management personnel assessing their agency's needs and designing a plan for future achievements and success.

### Calendar of Upcoming Events January – March 2006

January 4:	Juvenile Justice Commission Training, San Diego
January 5, 12:	STC Instructor Development Course, Sacramento
January 10:	STC Training Managers Course, Torrance
January 19:	CSA Meeting, Sacramento (tentative)
January 19, 26:	STC Instructor Development Course, Kern County
January 24, 26:	STC Instructor Development Course, Los Angeles
February 1:	STC Training Managers Course, Sacramento
February 9, 16, 23:	STC Instructor Development Course, San Francisco Bay Area
March 13-17:	25 <sup>th</sup> Manager/Administrator Core Course (1 <sup>st</sup> Session), Sacramento
March 16:	CSA Meeting, Sacramento (tentative)
March 20-22:	Chief Probation Officers of California (CPOC) Meeting, Sacramento
March 29-30:	California State Association of Counties (CSAS) Legislative Conference, Sacramento